



Student
Loans Company

NEW ARRANGEMENTS FOR AY 2012/13
PART-TIME STUDENTS

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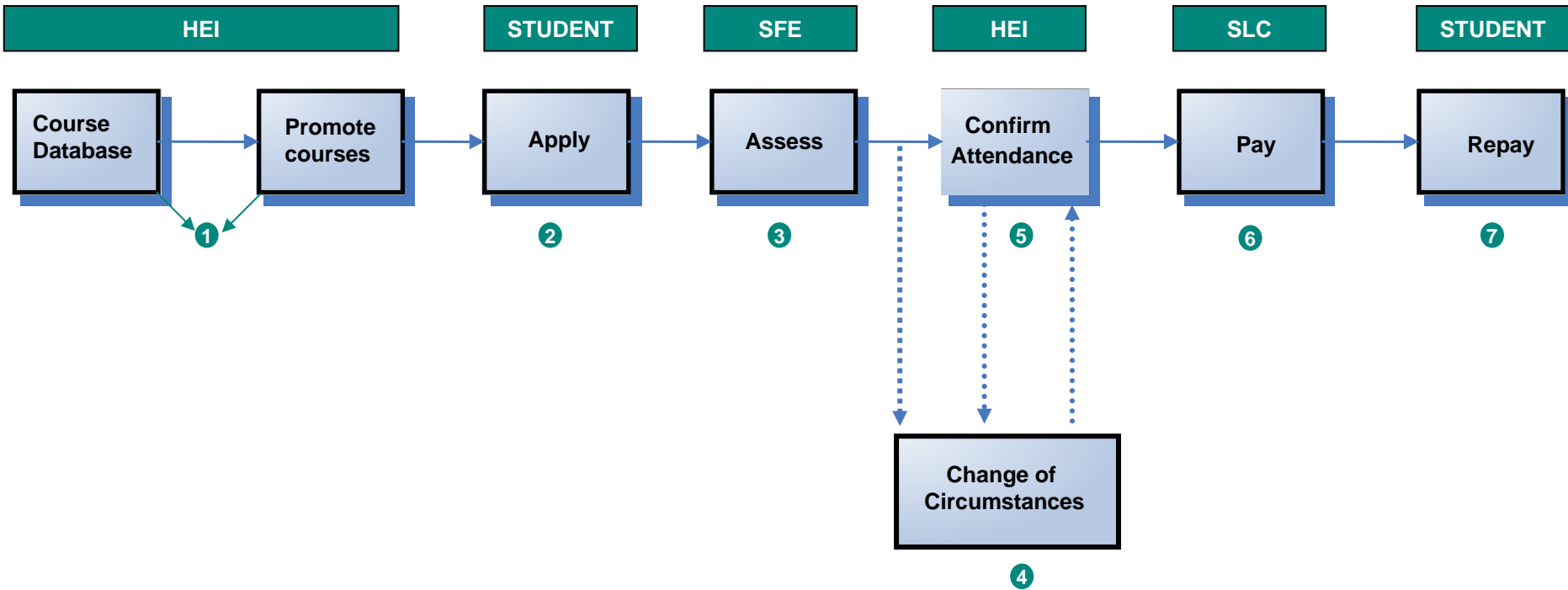
CELINE DOYLE

RELATIONSHIP MANAGER, SLC

Overview and Background

Summary of change	Provision of non-means tested tuition fee loans for part-time higher education courses
Reason for change	The government wishes to introduce parity between full-time and part-time students by removing the need for part-time students to pay tuition fees upfront
When	Students starting part-time courses from 1 st September in academic year 12/13 (existing students will continue with old scheme and will not apply for loans)
Who is eligible?	English students studying at any UK HEI European students studying at an English HEI (Non-English UK students studying at English HEIs will apply to their own authority for support)
Eligibility rules	Student must study at an intensity of at least 25% (and not dip below this in any one year) Tuition fee loans will be provided for a maximum of 16 years (four year degree course studied at 25% intensity)
Policy	There will no longer be any fee grant or course grants available to new students from 1 st Sept 2012 onwards The package of support will NOT change for continuing students (ie grants but no TFL) Disabled Student Allowance will remain as is

Overview of Part-Time Process (new students only)






1.Course Database

- Update Institution Profile
 - New PT Cap : £6750 with access agreement or £4500 without
 - Enter predicted number of PT courses
- Provide Course Details:
 - Name of Course
 - Fee (either maximum or most common)
 - Duration (Full Time Equivalent)
 - Qualification
 - Current Year Start Date for the course (optional)

1.Course Database

- Courses Home
- Maintain Institution
- Maintain Location
- Maintain Course Profile
- Maintain Courses**
- Course Filter
- Create Course
- Administration
- Tasks and Errors
- Reports
- Select HEI
- TEST STATS
- HE Gateway Home

You are administering BRUN BRUNEL UNIVERSITY

Create Course FT		Create Course PT		Help	
Academic Year	11-12	Course Type	Part Time		
Campus ID	ABCD	Duration	4	years	
Course Name	MATH	Qualification	ABC		
Method of Attendance	Part Time Attendance	Max Course Fee	£		
Validate  Promote 					
Save 					

Release Procedures

2.Apply

- Paper applications will be available from July onwards
- Downloadable from Direct Gov website
- Student discussions with HEI to agree
 - course / modules
 - Tuition Fee
 - Current Year Start Date
- Student submits application to SFE

FUTURE ENHANCEMENT: Working towards an online application process to be introduced later in AY12/13

3.Assess

- SFE assess eligibility and approve Tuition Fee Loan application
- Student receives letter including Declaration stating loan available
- Student signs and returns Declaration
- Student details passed through to Student Information Service (SIS)

4. Change of Circumstances

- Ability to filter on part time in View CoC
- All categories available for full time will also be available for part time
- Bulk upload facility will also be available
 - Can submit full time and part time on the same file
 - Except those
 - where the reason is <25%,>25%,
 - Current Year Start Date
 - non designated course

4. Change of Circumstances

Prior to Attendance Confirmation *(if possible)*

- HEIs can go into “View Student Information” to check student details provided and raise CoC
- Amend Current Year Start Date (month and year only) via ‘Transfer’ CoC category
 - NB: date cannot be prior to 1st Sept 2012
- Additional changes planned for Fee CoCs where:
 - the study intensity drops below or goes above 25%
 - student changing to a course which is not designated for support
 - HEIs will be required to select appropriate reason
 - Will not be automatically re-assessed as per other fee changes

5. Confirm Attendance

- HEI required to confirm student details and attendance code via the 'attendance worklist' or import/export facility on SIS
 - Course
 - Current Year Start Date
 - Tuition Fee
- Students will appear on the worklist from the 1st of the month of the Current Year Start Date (e.g. Oct 2012 will appear at 1st Oct 2012)
- Two Week Rule: Confirmation can only be returned after student has been in attendance for two weeks
- Only one attendance confirmation will be required for part time students

6.Pay

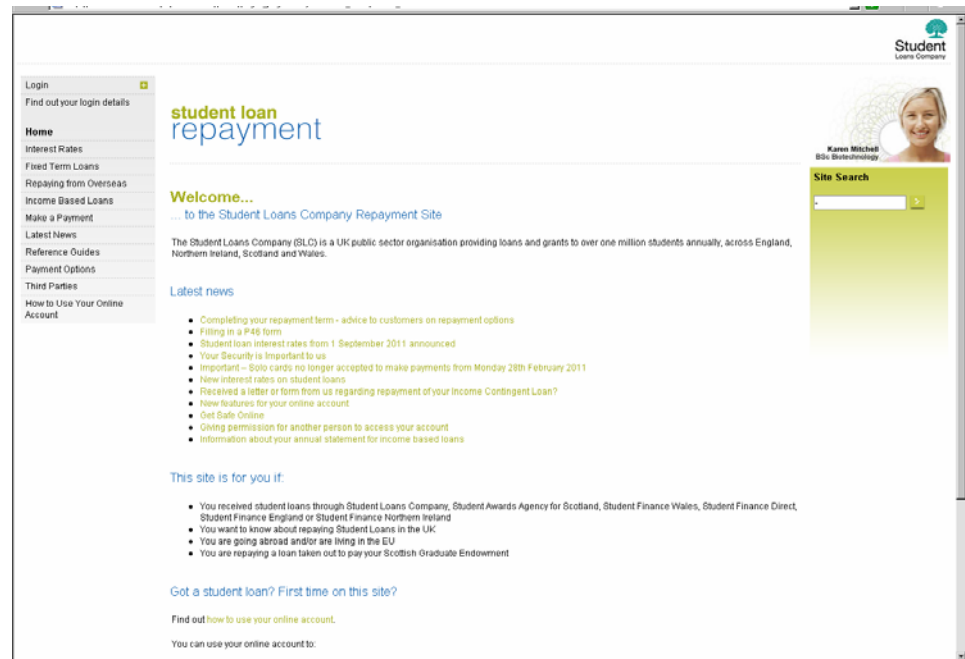
- Payment of Tuition Fees will then be made to HEIs in 3 instalments
 - 25%, 25%, 50%
 - set dates for each AY start

Season (Academic Year Start)	Payment 1	%	Payment 2	%	Payment 3	%
AUT (Sep - Dec)	3rd Wed Oct	25%	1st Wed Feb	25%	1st Wed May	50%
WIN (Jan - Mar)	1st Wed Feb	25%	1st Wed May	25%	3rd Wed Oct	50%
SPR (Apr - Jun)	1st Wed May	25%	3rd Wed Oct	25%	1st Wed Feb	50%
SUM (Jul - Aug)	3rd Wed July	25%	3rd Wed Nov	25%	3rd Wed March	50%

- SLC will make all 3 payments unless notified of a withdrawal, suspension, transfer, or drop below 25% intensity

7. Repayment

- No student will have to start repayments until after April 2016 regardless of when they finish or leave their course
- Repayment begins **four** years from the April after course commencement (still to be confirmed)
- For full details refer to the Repayments website:
www.studentloanrepayment.co.uk





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DISCUSSION & QUESTIONS